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Annual General Meeting

Wednesday 24th September 2025 at 17:00

No 1 Duke Street, Richmond

Board Members in Attendance	BID Member Representatives
Ann Chapman-Daniel (ACD), Chair	Maggie Forbes – HSBC
Cllr Phil Giesler (PG), LBRUT	Humanyan Khan - HSBC
Gabriel Irwin (GI), Foot Solutions	Simon Walton - Ivy Café
Sarah Leff (SL), Interact CC	Orson – Ivy Cafe
Simon Taylor (ST), Hunot Property	Naomi Belle - Jigsaw
Andrew Jourdain (AJ), Chancellors Estate Agents	Sophie - Hagan Project
Amy Braund (AB), Bingham Riverhouse	Jamie Catling - McDonalds
Sarah Griffiths (SG), Petersham Nursuries	Michael Walker – Minesoft
Apologies	**Be Richmond Team**
Katherine Maxwell (KM), Moore Barlow	Fay Cannings (FC), Be Richmond
Piers Kelly (PK), RX Global	Ellen Storrar (ES), Be Richmond
Annie Lee (AL), PK Group	Natalie Holmes (NH), Be Richmond
Lorinda Freint (LF), LBRUT	Eleanor Miller (EM), Be Richmond
Anne Newton (AN), Chamber of Commerce	

Welcome

ACD welcomed the Board Directors and representatives of BID member businesses in attendance.

Apologies were noted from BID Directors Katherine Maxwell, Piers Kelly, Anne Newton and Annie Lee.

Chair's Address

ACD introduced herself. She thanked all attendees for joining the meeting and highlighted the importance of the feedback we receive from the members, as it assists in determining the direction of our activities and assessing the progress being made.

ACD explained the purpose of this Annual General Meeting, which is to give the businesses that fund Be Richmond the opportunity to formally vote on the business of the Company as detailed in the Order of Business. ACD also thanked No1 Duke Street for hosting.

1 Notice of this meeting

ACD called Notice of the Annual General Meeting of the Company to be held on Wednesday 24th September 2025 at 17:00 hours for the following purposes:

1. Notice of this meeting
2. Minutes of the last meeting
3. Review of the year
4. Laying of the Accounts for year ended 31st March 2025
5. Accountants/Auditors
6. Appointment of Directors
7. Any Other Ordinary Business

2 Matters Arising from the Minutes of the Last Meeting

There were none.

3 Review of the Year

ES introduced a showreel of Be Richmond's achievements over the last year demonstrating all the campaigns and services with Place Management, Place Making and Place Marketing. ES briefed on the less visual services the BID brings including the undercover service to assist in reducing shoplifting in the area.

Be Spooky and Be Festive was discussed as the upcoming campaigns, as well as the Christmas market that will be held on Whittaker Avenue.

4 Laying of the Accounts for year ended 31st March 2025

Representatives from BID member organisations were asked to vote to approve the following resolution:

Resolution 1: To receive and adopt the Accounts of the Company for the year ended 31st March 2025 together with the Reports thereon of the Directors and the accountants of the Company.

Members were permitted one vote per hereditament.

The resolution was approved.

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5 Accountants / Auditors

Representatives from BID member organisations were asked to vote to approve the following resolution:

Resolution 2: To appoint Wellers Accountants as the auditors of the Company until the conclusion of the next General Meeting at which accounts are laid before the Members and to authorise the Directors to determine their remuneration.

Members were permitted one vote per hereditament.

The resolution was approved.

6 Appointment of Directors

Representatives from BID member organisations were asked to vote to approve the following resolutions:

ACD vacated the chair and invited PG, the Vice Chair to lead the following resolution.

Resolution 3: THAT Ann Chapman Daniel be reappointed as a Director of the Company be reappointed at this meeting pursuant to the company's articles of association.

Resolution 4: THAT Gabriel Irwin be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 5: THAT Piers Kelly be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 6: THAT Katherine Maxwell be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 7: THAT Sarah Leff be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 8: THAT Cllr Phil Giesler be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 9: THAT Andrew Jourdain be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 10: THAT Annie Lee be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 11: THAT Simon Taylor be reappointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 12: THAT Amy Braund be appointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 13: THAT Nick Rich be appointed as a Director of the Company at this meeting pursuant to the company's articles of association.

Resolution 14: THAT Sarah Griffiths be appointed as a Director of the Company at this meeting pursuant to the company's articles of association.

For each resolution, members were permitted one vote per hereditament.

The resolutions were approved.

7 Any Other Ordinary Business

ACD advised that after 9 years as a Director and serving as Chair of the Board, she will be stepping down from the Chair role later in the year. She expressed that it has been a privilege to work alongside such a dedicated and passionate group of individuals. She will continue to be a Director with a view to stepping down on or before the AGM in 2026.

She invited BID members to join the board and the sub committees. Michael Walker from Minesoft has expressed interest in joining and will meet with the other directors later in the year with a view to co-opt him in as a Director early 2026.

The BID team were introduced as two new members have recently joined. FC will start next week as CEO and EM recently joined as Marketing Manager.

PG added a public thanks to ACD for all her hard work, dedication and passion for Richmond. She has been instrumental in bringing a wide range of valued members on to the board.

8 Informal Q&A

There was none.

The meeting closed at 17:30